

Conference Regulations
Regulations for the IwZ 2026 Conference

I. General Provisions

1. The organiser of the 'Information Technology in Management' conference, hereinafter referred to as the 'Conference', is the Department of Management Information Systems at the Faculty of Management, University of Warsaw, hereinafter referred to as the 'Organiser'. The Conference is organised in Warsaw.
2. The Conference will take place on 25–27 November 2026 and will be held in person.
3. The language of the Conference is Polish.
4. The provisions of these Regulations form an integral part of the registration for the Conference and are binding on all Conference participants, hereinafter referred to as 'Participants'.
5. Submission of a registration form to the Organiser constitutes the Participant's acceptance of the provisions of these Regulations.
6. The Organiser reserves the right to make changes to the programme and the Conference Regulations, as well as the right to change the date and format of the Conference or to cancel it.
7. In the event of the Conference being cancelled, the Organiser undertakes to notify registered Participants of this fact by email no later than 7 days before the scheduled start date of the Conference.

II. Conditions of Participation

1. Any natural person of legal age who meets all the conditions set out in point 2 may participate in the Conference.
2. To obtain the status of a Conference Participant, the following conditions must be met in full:
 - registration via the online registration form, the link to which is available on the website,
 - receiving an email from the Organiser at the email address provided during registration, confirming registration. If no confirmation of registration is received within 48 hours of registration, please contact the Organiser by sending an email.
3. As part of their participation in the Conference, Participants are entitled to present their submitted paper in the form of an oral presentation or a poster presentation. The final decision regarding the format of the presentation of the submitted materials rests with the Organiser.
4. Where a paper has been co-authored by several authors, one of the authors shall deliver the oral presentation or present the poster at the Conference.

III. Conference Rules

1. The deadline for online registration for the Conference is 15 October 2026. After this date, online registration will no longer be available, unless the Organiser extends the registration deadline.
2. Deadline for the Conference Scientific Committee's assessment of papers: 30 October 2026.

3. The Organiser shall determine the Conference programme and reserves the right to make changes to it, including on the day of the Conference, and in particular has the right to amend the timetable and the order of presentations.
4. The Organiser shall not be liable for any technical or organisational issues experienced by Participants in connection with their participation in the Conference arising from causes beyond its control.
5. Participants bear full responsibility for all materials and information presented by them during the Conference. Participants are obliged to ensure that any statements and presentations made by them during the Conference do not infringe the law or the rights or personal interests of third parties.
6. The Participant undertakes to comply with these Terms and Conditions, social norms, and the Organiser's organisational and technical instructions and directives.
7. The Organiser shall provide technical assistance to Participants during the Conference.
8. The Participant is obliged to register their attendance at the Conference by providing their full name. The Participant is obliged to provide true personal data that identifies them.

IV. Payments

1. There is a fee for attending the Conference. The conference fee covers attendance at the two-day Conference, including the cost of meals (coffee breaks, lunch and dinner on the first day, and a coffee break and lunch on the second day of the Conference), and amounts to:
 - Doctoral students and members of the Polish Mathematical Society (PTI): 1,200 PLN,
 - Other participants: 1,300 PLN
2. The conference fee does not cover the costs of accommodation and travel to the Conference, nor the costs of publishing papers.
3. The conference fee must be paid by 30 October 2026 into the following account:
07 1240 2887 1111 0000 3388 7461

transfer reference: "IWZ 2026 Conference, participant's full name, affiliation"

V. Withdrawal from the Conference

1. A Participant may withdraw from the Conference only by sending the relevant notification to the following email address:
2. The registration fee is non-refundable in the event of withdrawal after the registration deadline specified in point III.1.

VI. Image

1. By attending the Conference in person, the Participant thereby consents to the Organiser's free dissemination of their image and voice in connection with the Conference.
2. The Participant consents to the processing of their personal data by the University of Warsaw, with its registered office in Warsaw, at ul. Krakowskie Przedmieście 26/28, 00-927 Warsaw, consisting of the recording and free-of-charge publication of their image captured during the Conference.

VII. Protection of personal data

Accordance with Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the General Data Protection Regulation, hereinafter referred to as 'RODO'), we hereby inform you that:

1. The data controller is the University of Warsaw, with its registered office in Warsaw, at ul. Krakowskie Przedmieście 26/28, 00-927 Warsaw.

2. In all cases, Participants may contact the Data Protection Officer at the above postal address, marked 'Data Protection Officer, University of Warsaw', or by email at: iod@adm.uw.edu.pl
3. Personal data comprising: first name(s) and surname, email address, contact telephone number, academic title and affiliation will be processed for the following purposes:
 - Regarding the registration of participants and the organisation and running of the 12th 'IT in Management 2026' Scientific Conference, including live streaming on the University of Warsaw's YouTube channel and social media (Facebook) account, to be held from 25–27. 11 2026 by the Department of Management Information Systems, Faculty of Management, University of Warsaw;
 - to communicate with Conference Participants on matters relating to the 12th Scientific Conference on Information Technology in Management, to document the course of the event, including, amongst other things, drawing up a list of Conference Participants, as well as issuing certificates of attendance;
 - to receive, at the email address provided in the registration form, a summary of the Conference following its conclusion, as well as information about the next edition of the Conference: IwZ in 2027.

Personal data in the form of a photograph and full name will be used for the following purposes:

 - promotional, educational and science-popularisation purposes on social media platforms, i.e. Facebook, YouTube, LinkedIn and on the website <https://wz.uw.edu.pl/> of the Faculty of Management at the University of Warsaw.
4. Personal data will be processed on the following legal basis:
 - Article 6(1)(e) of the RODO in conjunction with Articles 2 and 11 of the Act of 20 July 2018 on Higher Education and Science (as this is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller in connection with the mission of the higher education and science system in the areas of education, scientific activity, the fostering of civic attitudes, as well as participation in social development and the creation of an innovation-based economy);
 - Article 6(1)(b) of the RODO (as this is necessary for the performance of a contract to which the data subject is a party or to take steps at the request of the data subject prior to entering into a contract);
 - Article 6(1)(c) of the RODO (in connection with the requirements of legislation and internal regulations in force at the University of Warsaw);
 - Article 6(1)(a) of the RODO on the basis of your consent to the processing of personal data (this relates to consent to the use of your image or to receiving information about future conferences and events).
5. Where the processing of personal data is based on consent, the Conference Participant has the right to withdraw their consent at any time, without this affecting the lawfulness of the processing carried out prior to the withdrawal of consent.
6. Personal data will be retained for the period necessary to fulfil the purposes referred to in point 3, for the duration of the retention period for financial and accounting records relating to the Conference by the University of Warsaw. In situations provided for by law, personal data may also be processed for the period necessary to establish and pursue any claims. Where consent is given to the use of one's image or to receiving information, personal data will be retained until such consent is withdrawn.

7. The participant has the right:
 - to access their personal data,
 - to have their personal data rectified where it is inaccurate,
 - to have their personal data erased, to restrict its processing, and to have it transferred – in the cases provided for by law,
 - to object to the processing of their personal data,
 - to lodge a complaint with the supervisory authority, namely the President of the Office for Personal Data Protection, with its registered office in Warsaw at ul. Stawki 2.
8. The provision of personal data by the Participant is voluntary but necessary for the purposes referred to in point 3 above.

VIII. Final Provisions

1. Any disputes that may arise in connection with participation in the Conference shall be settled by the court having jurisdiction over the registered office of the Conference Organiser.
2. In matters not covered by these regulations, the provisions of Polish law shall apply.
3. These Regulations shall come into force on 30 April 2026.